



LANDBANK

SERVING
THE NATION

**SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20220823-02**

PROJECT : **LANDBANK Logo and Signages for LANDBANK Plaza**
IMPLEMENTOR : **HOBAC Secretariat**
DATE : **October 21, 2022**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The Terms of Reference (Annexes D-1 to D-10), Bid Data Sheet (Clause 5.3 of Section III), Technical Specifications (Section VII), and Checklist of Bidding Documents (Item 12 of Technical Documents and Items 19 & 20 of Other Documents to Support Compliance with Technical Specifications) have been revised. Please see attached revised Annexes D-1 to D-10 and specific sections of the Bidding Documents.
- 3) Responses to bidder's queries/clarifications (Annexes G-1 & G-2).


ATTY. HONORIO T. DIAZ, JR.
Head, HOBAC Secretariat

Bid Data Sheet

ITB Clause	
5.3	<p>In view of the determination by LANDBANK that the imposition of the provisions of Section 23.4.1 of IRR of RA 9184 will likely result to failure of bidding/monopoly that will defeat the purpose of public bidding, the Bidder should comply with the following requirements:</p> <ul style="list-style-type: none"> a. The Bidder must have completed a contract that is similar to this Project, the value of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC of this Project. <p style="text-align: center;">or</p> b. The Bidder must have completed at least two (2) contracts similar to this Project, the aggregate amount of which, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC for this Project, and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC for this Project. <p>A contract shall be considered similar to this Project if it involves supply, delivery and installation of various signages and/or steel construction projects. Moreover, it must have been completed within five (5) years prior to the set deadline for the submission and receipt of bids.</p>
7	Subcontracting is not allowed.
12	The price of the Goods shall be quoted DDP specified delivery site/s or the applicable International Commercial Terms (INCOTERMS) for this Project.

Technical Specifications

Specifications	Statement of Compliance
	<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p>
<p style="text-align: center;">LANDBANK Logo and Signages for LANDBANK Plaza</p> <p>1. Scope of works, minimum specifications, and other requirements per attached Terms of Reference (Revised Annexes D-1 to D-10), Floor Plan Lay-outs (Annexes D-11 to D-22), and Bill of Quantities (Annexes E-1 to E-3).</p> <p>2. The following documents shall be submitted in the Eligibility and Technical Component to support the compliance of the Bid to the technical specifications and other requirements:</p> <p style="padding-left: 40px;">2.1 At least two (2) related project documents [e.g. previous/present contracts, Purchase Orders, Official Receipt, etc. within the last five (5) years.]</p> <p style="padding-left: 40px;">2.2 Valid PCAB license (not expired) within the duration of the project</p>	<p>Please state here either “Comply” or “Not Comply”</p>

<p>and by the time of submission of bid/proposal.</p> <p>2.3 For Civil and Electrical Engineers who will be employed in the project:</p> <ul style="list-style-type: none">- Curriculum Vitae- Certified copy of Professional Regulation Commission (PRC) ID or PRC Board Certificate- Employment Certificate- Certificate of Membership from ASEP/PICE Specialty Division as structural specialist <p>2.4 Certificate of Training in Basic Occupational Safety & Health (BOSH) and Construction Occupational Safety & Health (COSH) of the Safety and Health Officer who will be employed in the project.</p> <p>2.5 Certification on Construction Heavy Equipment (CHE) from the accredited agency by Department of Labor and Employment (DOLE) of one (1) Gondola Operator and two (2) highly trained technicians who will be employed in the project.</p> <p>2.6 NC II Certificate and Certificate of Employment of other employees (Foreman, Welder, Electrician, Scaffold Erector and Carpenter) who will be employed in the project.</p> <p>2.7 NC II Certificate or Certificate of Training for the use of Rebar Detector from supplier or distributor (e.g. Hilti, CIFRA, Bosch, Fischer, etc.)</p> <p>2.8 Certificate of Satisfactory Performance from two (2) previous clients/customers.</p> <p>2.9 Certificate of Inspection issued by LANDBANK Facilities Management Department</p>	
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Non-submission of the above documents/requirements may result in the post-disqualification of the bidder.	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

- Legal Eligibility Document

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

- Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

- Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

- **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and

financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.

o **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
12. **Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelope (Eligibility and Technical Component) only the above mentioned documents will be checked by the BAC if they are all present using a non-discretionary "pass/fail" criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

o **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**

14. At least two (2) related project documents [e.g. previous/present contracts, Purchase Orders, Official Receipt, etc. within the last five (5) years].
15. Valid PCAB license valid (not expired) within the duration of the project and by the time of submission of bid/proposal.
16. For Civil and Electrical Engineers who will be employed in the project:
 - a. Curriculum Vitae
 - b. Certified copy of Professional Regulation Commission (PRC) ID or PRC Board Certificate
 - c. Employment Certificate
 - d. Certificate of Membership from ASEP/PICE Specialty Division as structural specialist
17. Certificate of Training in BOSH and COSH of the Safety and Health Officer who will be employed in the project.
18. Certification on Construction Heavy Equipment (CHE) from the accredited agency by Department of Labor and Employment (DOLE) of one (1) Gondola Operator and two (2) highly trained technicians who will be employed in the project.
19. **NC II Certificate and Certificate of Employment of other employees (Foreman, Welder, Electrician, Scaffold Erector and Carpenter) who will be employed in the project.**

20. **NC II Certificate or Certificate of Training for the use of Rebar Detector for supplier or distributor (e.g. Hilti, CIFRA, Bosch, Fischer, etc.)**
21. Certificate of Satisfactory Performance from two (2) previous clients/customers.
22. Certificate of Inspection issued by LANDBANK Facilities Management Department
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 23. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 24. Latest Income Tax Return filed manually or through EFPS.
 25. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 26. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 27. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding. (sample form - Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***

1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
3. Duly filled out Bill of Quantities signed by the Bidder's authorized representative (Annexes E-1 and E-2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	October 18, 2022
PROJECT IDENTIFICATION NO.	ITB-GS-20220823-02
PROJECT NAME	LANDBANK Logo and Signages for LANDBANK PLAZA
PROPONENT UNIT/TECHNICAL WORKING GROUP	FSU-FAD/FMD

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1.	TOR (Section V.3. Documentary Requirement)	Can we waive the requirement of ASEP/PICS Certificate?	No, for the Civil/Structural Engineer, Certificate of membership from ASEP or PICE Specialty Division as structural specialist is needed.
2.	TOR (Section V.3. Documentary Requirement)	Can we remove the NC II requirement of the following: a. Foreman b. Rebar Detector Technician c. Scaffold Erector d. Carpenter	a. NC II required b. NC II or certificate of training for the use of Rebar Detector from supplier or distributor (e.g. Hilti, CIFRA, Bosch, Fischer, etc.) c. NC II required d. NC II required
3.	TOR (Section V.3. Documentary Requirement)	Gondola Operator – Please see attached for approval. Can the certificate be valid despite the company name reflected on the document?	No. The certificate attached is not valid; the training presented is for one day training course on Gondola Safety Operation. The following are the requirements needed: - Gondola hands-on training (Certification under Construction Heavy Equipment from accredited agency by DOLE) - Certificate of Employment as a Gondola Operator
4.	TOR (Section VII.h. Terms and Conditions)	Gondola Certification – this is usually issued upon the inspection of the third party consultant on site. Please confirm if this can be part of the project itself.	The certificate of Fitness of the BMU from competent or accredited individual/institution before any usage will be part of the project/contract.
5.	TOR (Section V.2 Qualification Requirement)	PCAB License: Can we seek clarification on the requirement for the PCAB License given that most signage companies would have difficulty qualifying for	The PCAB Categorization of the project would fall under the Medium A size range and Category B (GB-1 B, SP-SS B and SP-PN B).

		Medium A classification and specialization categories (GB-1 A, SP-SS A and SP-PN A)	
6.		Will the bid committee allow joint-venture between 3 companies?	Yes, pursuant to the provisions of RA 9184
7.	TOR (Section V Qualification Requirement)	Can we schedule an ocular inspection of the site?	Yes. Coordinate with FMD for the schedule of site visit/inspection as stated in the TOR (Section V.5. Qualification Requirement)
8.	TOR (Section VII Terms and Condition)	What is the allowed schedule of work on-site?	Work schedule is from 8:00 AM to 5:00 PM from Monday to Sunday (including Holiday), provided it will not cause any disruption in the operations of the Bank, otherwise, work schedule shall be adjusted accordingly.
9.	TOR (Section VII Terms and Condition)	Are we allowed to do fabrication and assembly on site?	No. All fabrication works will be done at the contractor's warehouse. No fabrication of steel works shall be undertaken on site unless it is approved by FMD.
10.	TOR (Section VII Terms and Condition)	Assuming that the building has gondolas, does the building have a qualified gondola operator that we are allowed to contract to operate?	No, we don't have an on-board gondola operator but we have an existing third party service provider for the maintenance of the Bank's gondola (Access Safeworks, Inc. and Excel Facade Solutions, Inc.)